

Greenhouse Shared Space SOP

06/02/20

Wear a Face Covering

Face coverings must be worn at all times when inside buildings that belong to CA&ES greenhouses. This includes greenhouses, head houses, hallways, restrooms, etc. The only exception to this practice is if you are in a room by yourself and you are able to put on your face mask quickly if someone enters the room. You do not have to wear a face covering if you are alone in an agricultural field or remote location; however, you must comply with all local ordinances about face coverings.

Maintain Social Distancing

Maintain at least six feet apart from any other person in public spaces, including when passing in a hallway, in the restroom, or in the field. Wait for a person to move away if you need to pass but cannot keep six feet away. Be considerate of others using the space and communicate your needs. The only exception to this practice is if you are required to perform a task (e.g., team lifting of a heavy object) and appropriate PPE is used.

Room Occupancy

Abide by all posted room occupancy signage. This includes, one person maximum in offices and small spaces. A small space is defined by a space with 250 square feet or less. It includes any space that wouldn't allow a distance of at least 25 ft. between people. Occupancy of any office room or shared space will be posted on the door of the room.

Washing Hands

Wash your hands often and thoroughly with soap and water for a minimum of 20 seconds and upon entering and leaving a workspace, when using the restrooms, common rooms, shared spaces, etc. Alternately, use a hand sanitizer with a minimum of 60% alcohol. Keep your hands away from your eyes, nose, and mouth.

Disinfection of Common Surfaces

Greenhouse staff disinfects shared spaces and common contact sites at the beginning and end of the workday. This includes items such as doorknobs/push plates, hose bib faucets, watering wands/hose-end shut-off valves, potting tables, counters, sinks, etc. **DO NOT DISINFECT THESE AREAS YOURSELF, AS YOU MIGHT CREATE A HAZARD.** The disinfectant protocol used for this purpose is Quaternary Ammonium Compounds (QACs) approved by the CDC to kill COVID-19.